

81 PIERREPONT AVE.  
POTSDAM, N.Y. 13676-2110  
1-315-265-2995  
SEPT. 16, 1988

DEAR ROBERT,

I WAS PLEASED TO LEARN FROM YOUR TELEPHONE CALL AND LETTER THIS SUMMER THAT YOU ARE VERY INTERESTED IN EFFECTIVE TEACHING STRATEGIES. THEREFORE, I REQUESTED DR. CATEFORIS TO SEND YOU AN OUTLINE USED BY ME AT WORKSHOPS ON EFFECTIVE TEACHING STRATEGIES AND MY INVITED PAPER "A HUMANISTIC ACADEMIC ENVIRONMENT FOR LEARNING UNDERGRADUATE MATHEMATICS". I HOPE YOU HAVE RECEIVED THESE MATERIALS..

I WILL BE GLAD TO MEET WITH YOU IN THE FACULTY LOUNGE, CARSON HALL, POTSDAM ON THURSDAY, SEPT. 22 FROM 12:30-1:30 OR BEGIN BETWEEN 3 PM OR 3:30 PM AND CONTINUE AS LONG AS YOU DESIRE. LAST WEEK WHEN WE WERE VISITING OUR HOME IN THE ROCHESTER AREA MY WIFE FELD AND HURT HER LEFT ARM, WHICH IS NOW IN A CAST. I AM DRIVING HER TO SCHOOL AND WILL BE IN ROCHESTER ON WEDNESDAY, SEPT. 21 IN ORDER TO REPLACE HER CAST. PLEASE LET ME KNOW IF YOU WISH TO MEET BETWEEN 12:30-1:30. IF I AM NOT INFORMED OTHERWISE, I WILL PLAN TO MEET YOU BETWEEN 3 PM AND 3:30 PM ON MY RETURN TO POTSDAM ON THURSDAY, SEPT. 22.

BEST WISHES.

SINCERELY,

Clarence F. Stephens